



Hemlock Connect Inc.
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hemlockconnect.com

Job Profile

Date: August 20, 2024
Position: Digital Press Operator
Status: Permanent, full time
Shift: Day Shift Monday to Friday
Hours: 7am-3:30 pm
Location: Richmond BC
NOC: 73401
Pay Scale: \$20.01 - \$24.41

Hemlock Connect is a rapidly growing industry leader specializing in mail processing, digital print production, E-Commerce order fulfillment and third-party distribution solutions to a diverse range of clients throughout North America. We proudly operate from two specialized facilities encompassing over 56,000 square feet in Richmond, BC. Our experienced team maintains a dedication to accuracy, reliability and continuous innovation. For more information, please visit hemlockconnect.com.

We have an opening for a Digital Press Operator at our Print & Mail Facility. This is an exciting opportunity for someone with a strong work ethic and a positive team mentality. The successful candidate will be well organized, focused on detail and able to work within a fast-paced environment under tight deadlines.

The successful candidates will have a minimum of two years of relevant industry experience and/or related post-secondary education.

Position Responsibilities

- Experience operating high speed digital press equipment (Konica Minolta preferred)
- Familiar with digital print workflows, files, and format requirements
- Passion for print, with high accountability for consistently producing quality work
- Computer experience - comfortable working in multiple software and design programs
- Proven trouble shooting experience with basic mechanical inclinations
- Assist in managing and maintaining all press room inventory, including paper and consumables
- Maintain a clean and organized pressroom

Additional Duties: The above responsibilities do not imply that these are the only duties to be completed. Any other job-related duties and instructions requested by your manager are expected to be performed.



Skills and Qualifications

- Able to effectively communicate both verbally and via email
- Attention to detail in all areas of work, specifically jobs specs & colour accuracy
- Strong organizational, time management and prioritizing skills
- Possess a positive attitude and able to work independently or as part of a team
- Perform preventative maintenance & work with technicians to report & resolve issues
- Ability to multitask and move efficiently between different responsibilities

Benefits

- Extended Health and Dental (incl. of Vision & Prescriptions), Life, AD&D, Short-term Disability and Long-term Disability Insurance package
- Vacation and Care/Sick pay
- Group RRSP
- Profit Sharing
- Employee & Family Assistance Program
- Transit/Compass Card program
- Free onsite parking

Hemlock Connect is committed to building a diverse and inclusive workplace. We strive to ensure our internal policies and practices recognize the value of diversity, inspire employee participation and are free of barriers for advancement. Our goal is to provide equal possibility for everyone and for every employee to feel safe, valued, empowered, and respected for their contributions to our shared purpose. All those who contribute to the further diversification of our community are encouraged to apply.

If you are interested in this opportunity, please forward your resume to hr@hemlockconnect.com and quote **Digital Press Operator** in the email subject line.

Open until filled.

We would like to thank all applicants for their interest, however only short-listed candidates will be contacted.